

Company's Listing & Booth Location Request Form

This is to confirm your company's listing in the promotional material for the meeting (program & website) and indicate your booth location preferences. Please attach this form to your exhibit contract and return by November 2, 2003. Booth assignments will begin after November 2, 2003.

COMPANY CONTACT INFORMATION

Provide information as you wish the listing to be printed/posted in promotional materials. Please help us out by also e-mailing this along with the company description to cpowers@nanpa.org by November 2, 2003.

Company Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

IMPORTANT: Provide a 50-word or less description of your company's **product(s)/service(s)** that will be published in promotional materials.

BOOTH LOCATION

Provide your preference for booth location (assignments based on receipt date of payment). Please list your 3 booth choices from the enclosed floor plan:

1st: _____ 2nd: _____ 3rd: _____

DO NOT LOCATE US NEAR...

"Located away" means not directly next to or across the aisle. We prefer to be located away from the following, competing companies (specific names, not type of businesses):

1. _____
2. _____
3. _____
4. _____

DO LOCATE US NEAR...

We prefer to be located NEAR one of the following companies (specific names, not type of businesses):

1. _____
2. _____
3. _____
4. _____

We understand that NANPA attempts to maintain distance between competitors' booths when a Do Not Locate Form has been supplied. Location away from others is offered as a courtesy by NANPA; it is occasionally not possible and cannot always be guaranteed. **NANPA reserves the right to assign space as necessary in the Summit's best interests.** Every effort will be made to assign the exhibitor their first choice of locations or as near the first choice as possible. When two or more exhibitors ask for the same booth location, booths will be assigned in accordance with date of receipt of payment and application.

Signature: _____

Please Print Signer's Name: _____

Signer's Title: _____